

RTD REQUEST FOR REPLACEMENT DECALS OR ECO PASS CREDIT

(This form must be on your company letterhead to be valid.)

This form is submitted by the employer:

- For replacement of decals when Eco Passes are returned by terminating employees or
- For a credit when terminating employees will not be replaced.

Passes or decals must be submitted with this request. Please attach a list of employees' names and termination dates.

Employer: _____

Date: _____

Address: _____

Number of returned passes or decals: _____

Replacement Decals

Will these employees be replaced? _____ Yes
(RTD will mail replacement decals within 5-6 business days.)

Request for Credit

Will these employees be replaced? _____ No

Reason employee(s) will not be replaced:

- ____ Reduction in headcount
- ____ Close of business
- ____ Other reason: _____

Supporting documentation for credit request attached: _____ Yes _____ No

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Submitted by: _____
Please print your name.

Signature: _____

Phone Number: _____

Submit to RTD on your company's letterhead and mail to:

RTD Accounting Department
P.O. Box 9769
Denver, CO 80209

Mail overnight special delivery to:

RTD Accounting Department
1900 31st Street
Denver, CO 80216