



Applicants must be ages 6 to 19. Children 5 years of age or younger ride free with a fare-paying adult (limit three children with each fare-paying adult). All applications must be accompanied with one of the age verifications listed below.

### APPLICATION INSTRUCTIONS

- All applicants are required to complete Sections 1, 2, and 3.
- Include a copy of one of the valid age verification documents.
- Submit completed application in person or by email (see Section 4).

### SECTION 1: CARDHOLDER CONTACT INFORMATION (All fields in Step 1 are required.)

First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_ Last Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Day Phone \_\_\_\_\_ Email Address (if available) \_\_\_\_\_

### SECTION 2: CARDHOLDER AGE VERIFICATION

Check the one document you are submitting to verify eligibility.

- Valid state-issued identification card or driver's license
- Student identification card
- Birth certificate or passport
- Alien registration/permanent resident card
- Military identification/dependent card with date of birth

Date of Birth (MM/DD/YYYY) \_\_\_\_\_

### SECTION 3: SIGNATURE

By signing, I attest that the information on this application is true and correct. (If applicant is unable to sign, the signature of a conservator is required.)

Signature of Applicant (Parent/Guardian must sign if the applicant is under 18 years)

Signature \_\_\_\_\_ Date \_\_\_\_\_

## SECTION 4: SUBMIT APPLICATION

### **In Person**

Submit your completed application along with one of the verification documents to RTD's administration office at:

- 1660 Blake St., Denver, CO 80202, Monday – Thursday from 9 a.m. - 12 p.m. and 1:00 p.m. - 4 p.m.  
Friday 9 a.m. – 12 p.m. and 1 p.m. - 3 p.m.
- Special Discount Cards will not be available on the following days: New Year's Day, Martin Luther King Day, President's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day (and day after), and Christmas Day.

### **Pass-by-mail**

**Please ensure every step is followed before emailing this application.** If items are missing then your pass will not be mailed to you. Passes will be mailed to the address specified on the application within 15 business days from the date the application is received. Please do not email requesting status of your pass if it has been less than 15 business days.

All items below should be included in one email and sent to: [specialdiscount@rtd-denver.com](mailto:specialdiscount@rtd-denver.com)

1. A current full-face photo with no hats or sunglasses on a neutral background.
2. Completed Special Discount Application with required signatures.
3. Copy of one approved "Age Verification" documents listed on the application.
4. Your name and Youth Special Discount Card in the Subject line of the email.

Should you prefer to complete a hard copy of the application, mail application and necessary documents in one envelope to:

RTD Special Discount  
1660 Blake St., BLK-12  
Denver, CO 80202

Please do not send originals as items will not be returned.

### **For program questions or to replace a lost or stolen Special Discount Card**

- Contact RTD Special Discount at 303-299-2667 or [specialdiscount@rtd-denver.com](mailto:specialdiscount@rtd-denver.com)
- A non-refundable, \$5 replacement fee applies
- Damaged cards must be returned to RTD to be replaced at no charge.

### **To review RTD's discount fare policy**

- [rtd-denver.com/DiscountFares.shtml](http://rtd-denver.com/DiscountFares.shtml)

### **For route and schedule information**

- Contact Customer Care at 303-299-6000
- Visit RTD's trip planner at [rtd-denver.com/app/plan](http://rtd-denver.com/app/plan)