



RTD SMALL BUSINESS ENTERPRISE (SBE) CERTIFICATION CHANGE/NO CHANGE AFFIDAVIT

INSTRUCTIONS: This affidavit must be completed by the eligible individual upon whom the firm’s status as an RTD SBE is granted. Please mail or hand-deliver the completed Change/No Change Affidavit and a complete copy of the most recent business income tax return to the address listed above or email to civilrightssmallbizoffice@rtd-denver.com. Faxed copies will not be accepted. For assistance, please call the above number.

Name of Firm			
Physical Address	City	State	Zip
Mailing Address (if different)	City	State	Zip
Contact Name		Business Phone	
Email		Fax Number	

1. During the past year have changes occurred in the firm’s:
 - a. Legal structure (Sole Proprietorship, Partnership, Limited Liability Company, Corporation)? Yes No
 - b. Ownership – including changes in interests of existing owner(s) and/or the addition or removal of an owner(s)? Yes No
 - c. Partnership agreement, LLC operating agreement, or corporation bylaws? Yes No

2. Did any owner, director, officer, and/or manager establish a new business relationship with, or purchase ownership interest in, another firm? Yes No
(A business relationship may include, but is not limited to ownership, shared space or employees, utilities, equipment, financing, etc.)

(If the answer to any of the above questions is “yes” please provide supporting documents.)

The undersigned swears (or affirms) under penalty of perjury, that the information provided in this affidavit is correct and true. I further swear (or affirm) that my personal net worth is \$ _____ .

The undersigned also states that he or she has the authority to execute the affidavit and does so as his or her free act and deed.

(printed name)

(title)

(signature)

(date)

NOTARY

The foregoing affidavit was subscribed and sworn to before me on this _____ day of _____, 20_____

by _____.

SEAL

Notary Public Signature

Commission Expiration Date